**Meeting Minutes**

**Date:** January 23, 2014

**Start Time:** 5:00pm

**End Time:** 6:00pm

**Members Present:** Drew Aaron, Michael Beaver, Andrew Hamilton, and Travis Hunt

**Members Absent:** Clay Boren and Chad Farley

**Topics** **Discussed**

* Visual Studio Team Foundation Server
* GitHub Desktop Application
* GitHub Integration into Visual Studio

**Decisions and Actions Taken**

Travis taught the team how to connect to the Team Foundation Server (TFS) using Visual Studio. However, the free version of the TFS service limits team sizes to five members. Hence, TFS is not a viable option for this team and project. GitHub appears to be the most viable option at this time.

The team acquainted itself with the GitHub desktop application for committing changes and updating the master files on the GitHub server. There appears to be GitHub integration into Visual Studio 2013, so the team is downloading this version of Visual Studio via Microsoft’s DreamSpark program. The team will use this GitHub integration into Visual Studio in conjunction with the GitHub desktop application and website.

At the next meeting, the team will conduct a detailed discussion on the following topics: potential programming languages; development lifecycle processes; scheduling deadlines; and, establishing standards and protocols.

The next team meeting will be Monday, January 27, 2014 at 8:00pm in the Collier Library basement.